

Tahoe-Douglas Fire Protection District
Board of Trustees
Notice of Public Meeting

Pursuant to Section #241 of the Nevada Revised Statutes and the Laws of the State of Nevada, the Tahoe-Douglas Fire Protection District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted:

- I. The Board of Trustees will meet **February 3, 2010.**
- II. The meeting will be held at **4:30 p.m. in Fire Station #3,** at 193 Elks Point Road.

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson. Action may only be taken on those items denoted "Action Item".

1. *Item:* Call to order.
2. *Item:* Pledge of Allegiance.
3. *Item:* Roll call.
4. *Action Item:* Public Comment: This portion of the meeting is open to the public to speak on all matters not on the agenda and within the jurisdiction and control of the Tahoe-Douglas Fire Protection District Board of Trustees. Public comment will be limited to three minutes per person. Public comment of three minutes per person will be heard on individual action items on the agenda. If a person involved with a project intends to submit additional documentation to the Board in support of that project it is requested that they bring a minimum of 10 copies.
5. *Action Item:* Approval of Consent Calendar:

Items appearing on the Consent Calendar are action items generally heard without discussion and adopted with one vote for the entire calendar. Trustees or members of the public may have any consent item pulled and placed on the Administrative Agenda so that the item may be heard and receive public comment. Members of the public requesting that item(s) be pulled shall do so during the Public Comment segment at the beginning of the meeting."
Item:
 - a. Approval of agenda.
 - b. Approval of minutes 1/6/2010.
 - c. Approval of Financial Statements 11-30-09 & 12-31-09.
 - d. Approval of a new **Administrative Assistant** Job Description

6. *Action Item:* Consent items moved forward.
7. *Item:* Discussion: Review of monthly expenditures.
8. *Item:* Presentation: Board Ethics Presentation - Mike McCormick Douglas County District Attorney's Office
9. *Action Item:* Discussion and possible action: Review Fire Board Code of Ethics
10. *Action Item:* Discussion and possible action: Appoint Sub-Committee to work with Management/Staff on 2010 Board Goals & Objectives.
11. *Action Item:* Discussion and possible action: Appoint Management representatives for the 2010 Contract negotiations with Firefighters Local #2441.
12. *Item:* Presentation: Fire Chief's report of previous month's activities.
13. *Action Item:* Discussion and possible action: Set date for next meeting and possible agenda items.
14. *Action Item:* Adjourn.

As well as any items appended to this notice and any items introduced on the floor of the above-mentioned meetings per NRS 241. This notice and agenda has been posted on or before 9:00 a.m. on December 30, 2009 in compliance with NRS 241.020. Copies of the agenda have been posted at Round Hill Station #3, 193 Elks Point Road, Glenbrook Post Office, Round Hill Post Office and Stateline Post Office.

I HEREBY CERTIFY that the above-mentioned information is true and correct to the best of my knowledge and complies with the provisions of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Guy LeFever
Fire Chief

Special Note: If you are impaired and wish to attend this meeting, please call our administrative offices at 588-3591, 24-hours in advance of the meeting. We will endeavor to arrange appropriate accommodations.